

# Applying is easy!

Have you picked your program? Ready to go? Then let's get started.

## STEP 1

Visit us online at [www.cisabroad.com/apply](http://www.cisabroad.com/apply) or just click on the **Apply Now** button on our website to fill out an online application.

## STEP 2

Mail, fax, or e-mail your application and supporting documents\*:

**Mail:** CISabroad - Center for International Studies  
17 New South Street, Suite 205  
Northampton, MA 01060

**Fax:** 413.582.0327

**E-mail:** [admissions@cisabroad.com](mailto:admissions@cisabroad.com)

\*Supporting Documents

- Academic reference form: visit [www.cisabroad.com/apply](http://www.cisabroad.com/apply) to download a copy
- Course selection worksheet: visit [www.cisabroad.com/apply](http://www.cisabroad.com/apply) to download a copy
- Personal statement (*see guidelines below*)
- Official transcript
- \$200 Application Deposit is required at time of application.\*

*\*This is NOT an extra fee, but is a deposit applied towards your total program fee.*

## STEP 3

Apply for your passport! (If you don't already have one.)

Wait for a CISabroad representative to contact you with an acceptance letter and next steps.

### Personal Statement Guidelines

Our goal at the Center for International Studies is to provide innovative education programs that encourage professional and personal development. While this development can be difficult to measure, we do our best to help you get a sense of your goals and expectations and how studying and living abroad is a part of them. Please provide thoughtful responses to the questions below. Your answers are not only part of the CISabroad admissions process, but also an important tool that you can use to reflect upon your experiences while you are abroad, and after you return home.

1. How does the content of the study abroad program you are applying to relate to your present and future academic and career goals? (150-200 words)
2. List and explain four goals relating to academics and/or cultural understanding you hope to achieve during your time abroad.
3. List and explain four expectations for your own personal growth/change you hope to experience as a result of your participation in this study abroad program.



# Application

## Personal Information

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Gender (*check one*)  Male  Female Birthday (mm/dd/yyyy) / /

Mailing address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Current phone \_\_\_\_\_ Cell phone \_\_\_\_\_

Current email \_\_\_\_\_ Alternate email \_\_\_\_\_

Coupon code (if you have one) \_\_\_\_\_

## How did you learn about the CIS program you're applying for? (Check one)

- |   |   |
|---|---|
| <input type="radio"/> Study abroad office/advisor | <input type="radio"/> GoAbroad.com                                  |
| <input type="radio"/> Faculty/professor           | <input type="radio"/> StudyAbroad.com                               |
| <input type="radio"/> CIS representative          | <input type="radio"/> Google  |
| <input type="radio"/> Study abroad fair           | <input type="radio"/> Other website ( <i>please specify</i> ) _____ |
| <input type="radio"/> CIS alumni referral         | <input type="radio"/> Other ( <i>please specify</i> ) _____         |

## Program Information

Program name \_\_\_\_\_

Term  Fall  January  Spring  Summer Year \_\_\_\_\_

Internship applicants, please indicate the start date you are interested in \_\_\_\_\_

## Current Academic Information

Name of school you currently attend \_\_\_\_\_

Major \_\_\_\_\_

Year in school (freshman-senior) \_\_\_\_\_ Current cumulative GPA \_\_\_\_\_

## Agreement and Waiver

Your signature on this application form indicates your understanding and acceptance of the following:

- I certify that all of the above information is correct, and I agree to stand by the policies and procedures set forth by the Center for International Studies (CIS) and partner institutions.
- As CIS will be working on my behalf, I hereby authorize the release of my application and other records to its affiliated overseas host institutions.
- I authorize the appropriate officials of my overseas host institution(s) to forward official transcripts of the academic work I complete while abroad to CIS. They (CIS) will then release this information to the appropriate officials at my home institution.
- Furthermore, I understand that CIS and its affiliated institutions, in arranging these programs, act only as agents. As such, neither CIS nor any of its employees, or persons, parties, organizations, or agencies collaborating with them, is or shall be responsible or liable for injury, loss, damage, deviation, delay, curtailment, however caused, or the consequences thereof which may occur during any travel or program. CIS and the sponsoring institution reserve the right to cancel or alter any program or course for any reason.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

*CIS programs are available to students 18 years of age or older who reside in the US. We do not discriminate on the basis of age, ancestry, disability, color, national origin, race, religion, gender or sexual orientation.*